



Policy No: JSD/HR/03	Authorised by: Davina Powell	Review Date: 28th October 2023
Policy Date: 3rd April 2021		Date of Next Review: 27th October 2024
COVID 19 STAFF SCREENING		

Coronavirus (COVID-19) Staff Screening

To prevent the spread of coronavirus and reduce the potential risk of exposure to our residents and other staff, we are conducting a simple screening questionnaire. Your participation helps us take measures to safeguard everyone in this building.

Thank you for your time.

Staff name:

Date:

1.	Have you recently travelled to an area with known local spread of coronavirus?	Yes	No
2.	Have you come into close contact with someone who has a confirmed coronavirus diagnosis in the past 14 days?	Yes	No
3.	Have you been in close contact with anyone who has travelled to an area with known local spread of coronavirus within the last 14 days?	Yes	No
4.	Have you experienced any cold or flu-like symptoms in the last 14 days (to include fever, cough, sore throat, respiratory illness, difficulty breathing)?	Yes	No
5.	Have taken a COVID test this week? (all staff need be testing every single week	Yes	No

Notes from questions above:

COVID TESTING RECORD

Date test taken	Outcome	Action taken

